

AR104 GREECE: MINOTAUR TO ALEXANDER

WRITING ASSIGNMENT INSTRUCTIONS AND GUIDELINES

DUE DATE: **November 28, 2019 (if you want to receive feedback)**
 December 5, 2019 (if you do not want to receive feedback)

LENGTH: 1,500 to 2,000 words

EVALUATION: 25% of final grade

PLEASE NOTE: YOU MUST HAVE SUBMITTED AN OUTLINE IN ORDER TO BE ABLE TO SUBMIT A RESEARCH PAPER.

YOU ARE ONLY REQUIRED TO SUBMIT AN ELECTRONIC COPY OF THIS ASSIGNMENT.

PLEASE UPLOAD YOUR OUTLINE TO THE FOLDER IN THE DROPBOX ON MYLEARNINGSPEACE.

After reviewing your outline, prepare a 1,500 to 2,000 word paper on your chosen topic that takes into account the comments and suggestions that were added to your outline.

The purpose of this assignment is to demonstrate that you:

- are able to do scholarly research and gather information on a specific topic.
- can select relevant information related to this topic.
- are able to synthesize and organize this material.
- communicate in a clear and logical manner.
- are able to think critically about the material.

EVALUATION CRITERIA:

- Quality of the argument (does your paper address the question posed in your outline?)
- Quality of synthesis of data (is all of the relevant information present? is this information summarized in a meaningful and logical way?)
- Accuracy of the data presented
- Organization of relevant data (does your paper present material in a logical fashion?)
- Technical proficiency with language (quality of expression, spelling, grammar, punctuation)
- Adherence to assignment specifications

ASSIGNMENT SPECIFICATIONS:

- Title page (with title of assignment, name, student number, course code, and date)
 THIS DOES NOT COUNT TOWARD THE REQUIRED WORD COUNT
- Double spaced, 12 pt Times New Roman font; 2.54 cm (1 inch) margins
- Length: 1,500 to 2,000 words
- Chicago Manual of Style Author-Date Reference System must be used
- If you decide to include images (although it is not required), they should appear at the end of your text, **not** embedded within the text.

Here are a few tips you might find useful in developing the different sections of your paper.

In the introduction you will need to do the following things:

- introduce the reader to your topic
- present relevant background or contextual material
- define terms or concepts if necessary (especially if, for the purpose of your paper, you have altered the traditional definition of a term)
- explain the focus of the paper
- reveal the structure of your paper

The body of your paper should:

- integrate your sources into your discussion.
- summarize, analyze, explain, and evaluate published work rather than merely reporting it.

In your conclusion:

- if you have not yet explained the significance of your chosen time period, use the end of your paper to do so.
- move from a detailed to a general level of consideration that returns the topic to the context provided by the introduction.
- perhaps suggest what about this topic needs further research

WRITING TIPS:

- Do not devote too much of your paper to background information. Make sure that all of the information you present is relevant to your topic.
- Headings often help lend clarity and structure to a research paper.
- Be mindful of paragraph divisions. A paragraph deals with a single topic. Trying to pack more than one topic into a single paragraph will confuse your reader and take away from your point.
- Quoted passages are rarely used in this type of paper. If you do decide to include a direct quotation, it should not replace your own words. You should also comment on the passage if you want to include it.
- You cannot make grand sweeping statements (e.g. “this was the greatest the building that world had ever seen” or “people gazed in amazement at the grandeur of this spectacular city”) without having done to research to back up such a statement.
- Avoid pretentious and flowery writing. Injecting unusual words into your writing or making grand, sweeping statements will make your writing awkward and only take away from the point you’re making. Also make sure that you know exactly what a word means before using it (invest in a dictionary!).
- Do not rely heavily on a thesaurus to lend variety and eloquence to your writing. Plain, simple language (even if you end up repeating the same words or phrases) is preferable.

- Identical in-text citations are not needed after every sentence. You can include a reference at the end of the section that relies on a particular source and it is understood that it refers to everything that comes before it.
- When citing an ancient author, it is okay to cite the actual author (e.g. Herodotus) even though you've taken the reference from another author's work (most likely the translator). In the 'Bibliography,' you can state which translation or secondary work you took it from.
- Proofreading is very important. Try reading a draft of your paper out loud in order to look for spelling and grammar errors.
- Avoid statements like "it is believed that" or "it seems that." It only weakens the point you're making.
- Never use contractions (e.g. don't, can't, doesn't) in academic writing.
- it's = it is (and therefore should never appear in an academic paper); its = possessive pronoun meaning 'belonging to it'
- they're = they are (and therefore should never appear in an academic paper); their = possessive pronoun meaning 'belonging to them'; there = adverb meaning 'in or at that place'
- Socrates's and Athens' (because they are singular nouns) but Athenians' (because it is plural)
- avoid using the passive voice (e.g. the carving of the statue was completed by the sculptor)
- alter = to make different; altar = a place where religious rites are performed

If you want feedback on your paper, you must submit your paper by 11:59 pm on Thursday, November 28, 2019.

You may submit your paper, without a late penalty, until 11:59 pm on Thursday, December 5, 2019, but you will not receive any feedback.

I will start applying the late penalty after Thursday, December 5, 2019.

You must only submit an electronic copy of your paper to the Writing Assignment folder in the Dropbox on MyLearningSpace

The penalty for late submissions is 5% per day up to a maximum of 7 days.

Please consult the course syllabus for acceptable reasons for requesting an extension.